

# Legal - Compliance Requirements

Last Updated: 11/21/2016 Initials of completer: SJM

Compliance Requirement	Compliance Organization	Description of Requirement	Responsible Department	Responsible Party	Frequency	Last Date Completed
Annual Report	State of Rhode Island, Office of the Secretary of State	State law requires nonprofits to file an annual report identifying names and contact information of their officers and board of directors.	Legal	General Counsel	Annually, due 6/30	6/16/2016
Family Educational Rights and Privacy Act (FERPA)	US Department of Education	Protects the privacy of student education records at all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives college students certain rights with respect to their education records. Students must be notified of those rights	Academic Affairs Financial Aid Information Technology Institutional Engagement Legal	Multiple Parties	On-going; notice of rights must be given annually by 6/30	