

TO ENTER PAYROLL DIRECT DEPOSIT INFORMATION

RHODE ISLAND SCHOOL OF DESIGN | WEB ADVISOR

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | CONTACT Us

CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU

The following links may display confidential information.

User Account

- [What's my User ID?](#)

Financial Information

- [View Student Account](#)
- [Bank Information \(U.S.\)](#)
- [W-2 Statements](#)
- [W-2 Electronic Consent](#)

Financial Aid

- [Financial aid status by year](#)
- [Financial aid status by term](#)
- [Financial aid award letter](#)

Communication

- [Emergency Information Collection](#)
- [emergency.risd.edu](#)

Registration

- [Search for Sections](#)
- [Course Catalogs](#)
- [Register for Sections](#)
- [Register and Drop Sections](#)
- [Manage My Waitlist](#)
- [My Registration Time](#)
- [News and Information](#)

Academic Planning

- [Program evaluation](#)
- [Major Declaration Form](#)

Academic Profile

- [Grades](#)
- [Grade Point Average by Term](#)
- [Transcript](#)
- [Program evaluation](#)
- [My class schedule](#)
- [My profile](#)
- [Midterm Warnings & Final Grade Narratives](#)

Student Services

- [Order Transcript & Enrollment](#)
- [Dining Meal Plan Application](#)

Just click on the link "BANK INFORMATION" and fill out the form - your paycheck will be directly deposited into your bank each payroll. You must enter your Bank Routing Number (not wire number) and Bank Account Number (**not your debit card number**). You may get this information directly from your bank, your bank statement or the bottom line of your checking account.

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TERMS AND CONDITIONS

RISD **student refunds** AND **student payroll** (whichever may be applicable)

1. Your financial institution must be a member of the Automated Clearing House (ACH) within the United States in order for you to participate in direct deposit.
2. Depending on the **accuracy** and timing of when you enter your bank information into WebAdvisor, you may receive your funds in the form of a paper check.
3. It is your responsibility to update your bank information in WebAdvisor immediately if there are any changes in your account, such as account closures or changes in account number. RISD is not liable for any deposit error or delay resulting from the failure of updated bank information.
4. You may only have one bank account on file with the college at a time. Any changes made by the student to their bank account information will overwrite the previous information entered.
5. You hereby confirm that you are an owner or co-owner of any accounts that you list as available for direct deposit.
6. The above direct deposit information and participation will remain in effect until you cancel the direct deposit services. You may cancel at any time by selecting "**Delete**" to remove your banking information.
7. If an electronic transfer is returned to RISD or for any reason cannot be made to a participant's account, RISD will issue a paper check with 2 weeks.
8. Refunds generated from a Federal Parent Plus Loan will continue to be refunded to the Parent borrower in the form of a paper check.
9. When a deposit has been processed for student refunds, you will receive an advice automatically sent to your RISD email address in lieu of a check. Please keep this email for your records.
10. When a deposit has been processed for **student payroll**, you should log on to WebAdvisor to view your payroll advice.
11. RISD reserves the right to recall or adjust any deposits improperly created and deposited to your account.

By clicking the "I AGREE", you authorize Rhode Island School of Design (RISD) to initiate credit entries to the account indicated above for the purpose of student refunds and payroll. You also authorize RISD to initiate, if necessary, debit entries and adjustments and you hereby authorize your banking institution to accept all related requests.